

Governance Committee Report 2023 AGM

The Governance Committee included, in 2022, Hugh Armstrong, Linda Fisher, Phil Horch and Paul Thibault.

Meetings

Two meetings were held to

- Revise Bylaws
- Create and revise Policies and Procedures
- Review GN compliance to Bylaws and Policies and Procedures
- Discuss future training

Revised Bylaws

The bylaws have been revised mainly to allow electronic voting at virtual and hybrid meetings. These were posted on the GN website for members to review on 9 June 2022, with final approval by the Board on 6 December 2022. A final vote by members will be held at the General Meeting in February, 2023. Following approval by members, the revised bylaws will be submitted to the Canadian Government for review.

Revised P&Ps (Submitted to GN Members for comments on 9 June 2022 and approved by the Board on 6 December 2022)

- Committees, Mandate, Formation and Member Selection
- Field Trip Committee, Objectives and Operations
- Governance Committee, Objectives and Operations
- Indoor Program, Speaker Compensation
- Issues Committee, Objectives and Operations
- MHIP Committee, Objectives and Operations

Revised P&Ps (Submitted to GN Members for comments on 9 June 2022 and requiring final approval by the Board)

- Nomination and Election of Executive Officers
- Meetings

Existing P&Ps requiring revision

- Communications Committee. This P&P needs to be revised to address the committee's expanded mandate with a new Chair.
- Lawsuits and Legal Advice. This P&P needs to take into account any changes in the Alberta legal system as well as insurance issues.

P&P for new standing committee

- Awards, and Board and Committee Recruiting Committee. A draft of this P&P has been written and needs to be discussed further with the Board before being submitted to Members for review.

Bylaws and Policies and Procedures are posted on the '*For Members*' tab of the GN website.

In addition to developing and revising Bylaws and P&Ps, the Governance Committee is involved in a variety of activities including:

1. Training of the Board, Committee Chairs and MHIP Chief Interpreter. This has begun by sending to those involved a list of P&Ps most relevant to their activities. Training sessions will take place in 2023.
2. Advising and assisting the Board and Committees on a variety of issues including:
 - a. Contract negotiations with the City of Medicine Hat for MHIP
 - b. Insurance renewal
 - c. Copyright issues
 - d. Obtaining legal advice
3. Developing a central cloud storage for a wide range of Society documents including:
 - a. Board, General and Committee meeting minutes
 - b. Important Board and Committee documents
 - c. AGM reports
 - d. Bylaws and Policies and Procedures
 - e. Sagebrush Chronicles
 - f. Society brochures
 - g. Contracts
 - h. Insurance Policies
 - i. Documents submitted to Revenue Canada
 - j. Documents related to the history of the society

The involvement and support of Board members, including those on this committee, have been very useful and are greatly appreciated.

Respectfully submitted,

Paul Thibault, Committee Chairperson